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11 January 1955

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Summary of Activities for Week of 3-7 January 1955

Personnel

25X1

[] entered on duty with the Medical Office.

Projects Mounted

25X1

25X1

1. Chief, Medical Staff, met with the Assistant Director for Communications on the subject of the assignment of a physician to [] as outlined and proposed. Agreement was reached and the Office of Communications will arrange a meeting with representatives of the [] and respective medical authorities in attendance.

2. The field is being queried regarding the possibility of establishing a physician position for SEA as recommended by the Senior Far East Medical Representative []. The Senior Representative, NAC Staff, has given personal concurrence.

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3. The technician staffing problem for [] has been temporarily satisfied through the detail of two physicians currently in the field and available to the []. The permanency and need for future assignments was discussed with the Senior Representative, NAC Staff, and considered desirable by him. However, various T/O problems are involved and further discussions and negotiations will be required.

25X1

4. Appropriate representatives of the Medical Office Staff have considered and discussed the war plans for the Far East. The medical portion is in process of preparation.

5. A reply has been received from the DD/P in regard the use of chartered aircraft for the transportation of patients on a space-availability basis. The reply has not been accepted by the Medical Office as a final answer.

6. The Chief of Administration, DD/P, indicates that he has discussed, in a lengthy fashion, with the administrative officers of

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each division the Medical Office proposal in regard the screening of dependents. He indicates it is the consensus of opinion that such procedure be handled on a volunteer basis. His proposal is under consideration by the Medical Staff and it appears to be of dubious value.

JOHN R. TIETJEN, M.D.
Chief, Medical Staff

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